

Name: _____
Daytime Phone: _____
Alternate Phone: _____
Email: _____
Alternate Email: _____
Date Submitted: _____

OSHA 500/501 Verification of Eligibility

Federal OSHA requires all new Construction and General Industry Trainers to provide proof that they meet required prerequisites **prior** to registering for either the OSHA 500 or OSHA 501 trainer courses.

This **Verification of Eligibility** must be completed and approved prior to registering for either OSHA 500 or OSHA 501 and will be valid for **one year** from approval date.

OSHA 500 Construction _____ or OSHA 501 General Industry _____ (check one)
(If seeking to attend both trainer courses you must submit separate **Verifications of Eligibility**)

_____ **A. Existing Trainers**
(Select A or B)

Authorized OSHA Outreach Trainers whose status has been expired for more than 90 days are required to repeat the OSHA 500 for Construction or OSHA 501 for General Industry trainer courses in order to reinstate their trainer status.

Prerequisites

1. You are eligible to register for either OSHA 500 or OSHA501 if you have been an authorized OSHA trainer within the past 10 years. If this is the case, you do not have to fulfill the OSHA 510 or OSHA 511 prerequisite required for new trainers to register.
2. If your authorization expired more than 10 years ago you are **required** to take the OSHA 510 or OSHA 511 prerequisite required for new trainers.

Verification of Prerequisites

You must attach a legible photocopy of either your current or expired OSHA 500 or OSHA 501 Outreach Trainer card **or** an official academic transcript from the authorizing OSHA Training Institute when submitting this form in order to prove that you do not have to fulfill the OSHA 510 or OSHA 511 prerequisite.

_____ **B. New Trainers**
(Select A or B)

Individuals desiring to become authorized OSHA Construction or General Industry Outreach Trainers must fulfill the following prerequisites.

Prerequisites

1. Construction Outreach Industry Trainer
 - 5 years Construction safety experience **and**
 - Complete the OSHA 510 Construction Industry Standards Course*
*The **“30 hour Construction Outreach”** class **does not** fulfill this prerequisite.

Name: _____

2. General Industry Outreach Trainer

- 5 years General Industry safety experience **and**
- Completion of the OSHA 511 General Industry Standards Course*
*The “30 hour General Industry Outreach” class **does not fulfill this prerequisite.**

Verification of Prerequisites

1. 5 years of Construction or General Industry Safety experience:

- You must attach a legible resume or a completed Statement of Experience (included at the end of this document) which demonstrates that you have satisfied the 5 years of Construction or General Industry Safety experience required. Please include in or with your resume a list of safety classes or seminars you have had in the past 5 years.

2. OSHA 510 or OSHA 511 Course completion or pending completion

- You must attach a copy of your OSHA 510 or OSHA 511 certificate or an official OSHA Training Institute transcript proving course completion.
- Submit proof of registration for an upcoming OSHA 510 or OSHA 511 as long as the class will conclude prior to the OSHA 500 or OSHA 501 classes. You must bring a copy of the OSHA 510 or OSHA 511 Certificate of Completion to the first day of your trainer class.

* * *

Upon receipt of your **Verification of Eligibility** you will be contacted within approximately 4 business days. At this time you will receive further information including how to register for your trainer course.

All documents listed above must be received at the same time. Incomplete applications will delay approval.

In addition to this **Verification of Eligibility** students will sign an affidavit on the first day of class that all information provided is correct.

Please return **all** forms and required documents **at the same time** via:

Mail: OSHA Training Institute
8950 Villa La Jolla Drive, Suite C226
La Jolla, CA 92037

Fax: 1-858-964-1097

Email: oshatraining@ucsd.edu
(Subject Line: Verification of Eligibility and YOUR NAME)

For Department Use Only:

Approved/Not Approved/Pending Approval (Please Circle): _____		
Reviewer: _____	Date Received: _____	Notification Date: _____

