Refund, Cancellation, and Transfer Policy
Effective November 2018

Refunds and Cancellations

1. Cancellations must be made at least two weeks prior to the course start date to be eligible for a refund.
2. Students who do not show up for class and do not call prior to the first day, will not be refunded.

Transfers

For OSHA courses, a transfer or cancellation from one course to another after the refund deadline, will only be approved at the discretion of the UC San Diego Extension OSHA Department. The transfer request may come from either the student or the student’s employer. Approval will be dependent on course enrollments, space availability, and extenuating circumstances. Contact oshatraining@ucsd.edu to initiate a request.

To request a full refund after the refund deadline, please review the policy on Petitions for Exception to Policy.

Please note: In the unlikely event that UCSD cancels a course, students will receive a full refund.

Discount Policy

$50 Discount
Valid up to 30 days prior to course start date

A $50 discount may be applied to the first 10 students who enroll in a course up to 30 days prior to the start date. To take advantage of this offer, students must enroll online and use discount code OSHAEarly when submitting payment.

10% Discount
Valid any time prior to course start date students eligible for a 10% discount

1. OSHA Department Certificate graduates
2. Active military
3. Federal and State OSHA employees

Discounts exclude: OSHA 502 and OSHA 503 Trainer Update Courses (which have already been discounted) and one or two day courses. Discounts cannot be combined with any other offer.