Welcome to July!

Summer is upon us and as I write this, the weather here at Outreach Newsletter Headquarters is hovering around 100 F plus or minus a few degrees. We’re preparing for another hot time for the next few months with the ever present hope for a good “haboob” or two.

Big things are up with OSHA recently. The latest is that the pending requirement for electronic reporting of OSHA 300 information has been suspended. The OSHA Recordkeeping web page states it thusly:

“OSHA is not accepting electronic submissions at this time, and intends to propose extending the July 1, 2017 date by which certain employers are required to submit the information from their completed 2016 Form 300A electronically. Updates will be posted to the OSHA website when they are available.”

OSHA has updated the General Industry 10 Hour PowerPoint presentations. The old blue-background slide shows are gone and in their place are some very well produced materials. The presentations are available on the OSHA Outreach webpage, or you can go to the UCSD on-line student materials page and obtain the presentations along with lesson plans, handouts, quizzes and answer sheets. See the Instructor Resources section at the end of this Newsletter.

In other news, OSHA is emphasizing the protection of workers who work in hot environments and is asking employers to submit their heat illness prevention efforts to them. Finally, OSHA has published a booklet on best practices for preventing injuries among communication tower workers. See the OSHA Update section for more information on that and other useful subjects.

Harold Gribow
Editor
Hello UCSD Outreach Trainers,

Recently OSHA released updated Outreach Training Program Requirements, which became effective April 1, 2017. There are many changes to this document; therefore we feel it’s best if we bring your attention to some of the most important topics.

This trainer update section focuses on “Trainer Code of Conduct.”

Reference:
V. Outreach Training Program Requirements

E. Trainer Code of Conduct. Trainers must conduct themselves professionally at all times during the training, at meal and/or other break periods, in financial dealings with their students or customers, and during interactions with OTI Education Center staff and instructors. The following are examples of unprofessional behavior:

1. Inappropriate Behavior, Activities, or Lack of Professionalism. This includes such inappropriate behavior as:
   • Serving alcohol.
   • Suggesting how to circumvent OSHA regulations.
   • Discriminatory or defamatory remarks regarding OSHA or any individual or group of individuals.
   • Telling jokes that could be considered offensive, insulting, humiliating, or demeaning.

2. Improper Class Setting. This includes holding training at a place not conducive to learning.

3. Felony Conviction. Outreach Training Program trainers convicted of a felony may be subject to corrective action including suspension or revocation. Prior felony conviction does not automatically preclude a prospective trainer from attending a trainer course or seeking authorized trainer status.

4. Failure to Handle the Payment and Refund of Course Tuition and Fees in a Professional Manner. This includes failing to reimburse full course tuition and fees within five (5) business days of cancelling a class, or, if the trainer reschedules the cancelled class, failing to reimburse full course tuition and fees to each student that does not affirmatively agree, within 10 business days of the class cancellation, to attend the rescheduled class.

5. Double Scheduling. Outreach Training Program trainers may not schedule multiple classes projected to occur concurrently or at the same time.

Please feel free to call or email the department for any clarification on the new policies:

Phone: (858) 534-9283
Email: oti-outreach@ucsd.edu

– UCSD Outreach Department
Kahoot! A new tool for creating audience participation.

I recently conducted a UC San Diego OSHA Trainer course and was very interested when one of my students used a system called Kahoot!.

This is a tool that can create audience participation by inciting a level of competition between the class members. And we all know how students love to compete! Even if the prize is just recognition, many students will fight hard to be the winner.

The way it works is for the instructor to create a Kahoot which is a series of multiple choice questions displayed on the projection screen or monitor and the students answer on their own smart phones. All that’s really necessary is an internet connection for all to engage in the competition.

When a question is posed there are four answers available. Points are awarded for speed and accuracy and the results are displayed on the “game board”.

Kahoot! is really a fun and great way to enhance learning by making it fun.

Check out the Kahoot! website
Try it – I think you’ll enjoy the system.
New Publication Offers Best Practices for Preventing Injuries Among Communication Tower Workers

A new booklet from OSHA and the Federal Communications Commission provides safety information intended to reduce injuries and fatalities among communication tower climbers and ground crew employees. The booklet compiles best practices gathered from a series of discussions involving industry stakeholders and worker safety advocates that began with a workshop in October 2014.

The information is organized to appeal to specific audiences: tower climbers and ground crew employees, carriers and tower owners, turfing vendors, and tower construction and maintenance contractors.

OSHA 3824, Resource for Development and Delivery of Training to Workers

More than 100 of OSHA’s current standards contain requirements for training. Furthermore, a comprehensive workplace safety program needs to include training. This OSHA guide outlines information on developing and delivering effective training to workers.

Quality safety and health training helps prevent work-related injuries and illnesses.

This publication offers advice and resources on creating accurate, clear, credible and practical workplace training.
Who We Are

The UC San Diego OSHA Training Institute Education Center is part of UC San Diego Extension which has served as a premier source of lifelong learning for adults seeking professional and personal growth for nearly five decades. Currently, Extension educates over 22,000 professionals annually in more than 4,600 courses and over 80 certificate programs including the multi-track Professional Certificate in Occupational Safety and Health.

The UC San Diego OTIEC has consistently provided quality, innovative and cutting edge occupational safety and health construction and general industry standards based education and training since 1992 when it was chosen as one of the original four OSHA Training Institute Centers. In addition to the U.S. Department of Labor OTIEC courses, Extension has a long history of providing courses in safety and health management and training, hazardous waste management and emergency preparedness.

Below is a collection of tools we think you will find very useful. Each issue will include selected resources to help you, our Trainers.

- **Recently Updated General Industry Outreach Instructor Materials**
  The password is the same as it was before for General Industry 10 Hour materials. To receive a password, email Harold at hgribow@ucsd.edu.

- **Lifeguard Manhole Safety System**
  A combination portable guardrail and rescue tripod for confined space entry work.

- **OSHA Tips**
  OSHA has posted helpful information for young workers in construction and landscaping about head and eye protection, protective shoes, hearing protection, lifting, shoveling, and sun and hydration.

- **OSHA Construction Resources**
  OSHA has added student handouts, tool box talks and suggested activities to the Focus Four webpage for construction outreach courses.

- **OSHA Oregon**
  How much can you safely lift? Oregon OSHA has developed a lifting calculator app designed to give the user a maximum safe weight for various lifting scenarios. Available for all the usual operating systems.

Looking for a full list? Please [click here](#) for a PDF with all the current resources listed.