Welcome

I'll come straight to the point. The Cubs are still in first, they have the best record in the major league and I'm still waiting for the collapse. And it's still insanely hot at Outreach Trainer Newsletter headquarters. Enough about that, there's a lot of good stuff going on in safety and health right now and we need to discuss that more than baseball and how hot it is in Arizona.

Recently, OSHA has provided us with an interim guidance about the Zika virus. Since the disease carried by the mosquito has entered the United States and is spreading around Florida, and perhaps in Texas, it is something that we may want to include in our sessions on Health Hazards that are required in all 10 and 30 Hour Outreach courses. See the OSHA Update page for more information.

OSHA has also introduced a new Hazard Identification Training Tool that is a game-based, interactive on-line system designed to help businesses better understand the process of hazard identification. There's a tutorial for each section which I found helpful when I couldn't understand how to play the game.

OSHA has introduced an Engineering Controls Database that serves as a central website for information contained in many NIOSH documents covering engineering controls. There are also two new publications, one covering tree care workers who may come in contact with electric lines and the other is a new OSHA Field Operations Manual, released August 2, 2016.

Lastly, according to the OSHA Unified Agenda, the long awaited revision to Subparts D and I in CFR 1910 are scheduled to be final in August 2016. They've been working on this update since 1990 and the safety community is really interested in seeing this get finished. More on that in the next issue.

Harold Gribow, editor

Upcoming Reauthorization Courses

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<td>OSHA 5039</td>
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Outreach Program

Fall is just around the corner and the Outreach Department is experiencing steady growth in added trainers and increased production of student cards. UCSD trainers continue to expand training courses for members in the safety community. This training and knowledge is vital and helps to educate the everyday worker and decrease worksite injuries. Your commitment to safety is invaluable and resonates throughout the OSHA community. Thank you!

In order to continue this level of training, it is essential that our Outreach Trainers maintain the highest standard in compliance with OSHA Guidelines. The Outreach Staff want to encourage all trainers to regularly visit the OSHA website to stay up to date. Let’s continue to discuss some of the most frequently asked questions by our trainers.

One of my students lost their card. How can they get a replacement card?
• All replacement cards are ordered through the Outreach Trainer.
• The trainer can contact the Outreach Department at (858) 534-9283 directly to request the card. Replacement cards are $30.00 with an option to request lamination for an additional $2.00.
• Once it is ordered, the trainer must log into Storefront and make payment under “Orders Waiting for Payment.”
• It is the responsibility of the trainer to deliver the card to the student.
• A trainer can request payment for the replacement card from the students.
• The Outreach Department will not collect payment from the student.
• Replacement student course completion cards will not be issued if the Outreach training took place more than 3 years ago.
• Only 1 replacement may be issued per student.

I typed in the student name incorrectly in Storefront, can I get a new card with the corrected spelling?
• Yes, however this will also fall into the card replacement policy. Each additional card is $30.
• The system is automated and does not check for spelling errors. It is the responsibility of the trainer to review all of the course information, including student name spelling prior to paying for the course.
• Trainers are required to return the misspelled card before a new one is issued.
• After payment is made, the trainer is not able to make any changes to the course records.
I placed an order for student cards and never received them in the mail. Can you send me a new set of cards?

- OSHA Guidelines allow for UCSD to process Outreach cards within 30 days of receiving the documentation.
- If you did not receive the cards, the Outreach Department will request that you wait the required amount of time in order to reprocess the cards.
- It is essential that you make every effort to ensure that the cards were not misplaced.
- The Outreach Department will void the card order and student numbers and reissue the cards.
- The second batch of cards will require delivery via FedEx in order to ensure tracking delivery.
- This protects both trainer and student in the event that the missing cards are obtained or used fraudulently.

If an Outreach class took place more than 90 days ago, a new set of student course completion cards will not be issued to replace previously issued cards.

- If the Outreach training took place fewer than 90 days ago, an Outreach trainer may request 15 replacements by sending appropriate documentation to their Authorizing Training Organization as follows:
  - Student sign-in sheets for each day of the class (including students’ addresses)
  - Topic outline which indicates the timing of all topics and breaks
  - Signed agreement to pay fees associated with all future student course completion card deliveries if the batch is replaced, to cover the cost of certified delivery.

Lastly, it is essential that trainers ensure the delivery of all Outreach cards. In order to facilitate this process, trainers are required to submit class documentation within 30 days of the course completion date.

- Outreach trainers must issue all student course completion status.

Thank you for your tireless efforts in the Outreach Community. If you have any questions regarding the course requirements, please contact the Outreach Department.

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La Jolla, CA 92037
OTI-Outreach@ucsd.edu
858-534-9283

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oshatraining@ucsd.edu
Perhaps it would be a good idea to recap the requirements for Outreach training that are contained in the Outreach Training Requirements document. This document covers all the Outreach programs - Construction, General Industry, Maritime and Disaster Site Worker. These requirements must be followed in all Outreach courses and may also be a good idea for any other safety and health training that is conducted.

1. You must conduct Outreach training in a language that the attendees comfortably understand. The days of shouting at foreign language speakers in English until they gave up are over and for a very good reason. If Outreach training is designed to help workers understand their right to a safe and healthful workplace, and how to recognize hazards and prevent themselves from being hurt, diseased or killed, they aren't going to get that knowledge if they can't understand the material.

2. You must conduct Outreach training in a place that is conducive to training. I interpret that to mean you need a quiet room with a controlled climate, reasonably comfortable chairs with tables to write on, and lighting that can be set at a level where PowerPoint slides are easily viewed on a screen or television. In past years we used to conduct training in break rooms where there was lots of traffic, locker rooms on benches between lockers, warehouse areas with forklifts running around and outside under canopies or trees. Those days are over, now we'll conduct Outreach courses where workers can pay attention and be comfortable.

3. Try to add workshops, case studies, role-plays or demonstrations into your subjects. More student activity means better retention of this important material.

4. Don't conduct training longer than 7 1/2 hours per day. If your training sessions last six hours or more, you must give a half hour lunch and in any case you are required to provide a 10-minute break after two hours of instruction.

5. Be "Politically Correct" during all you sessions - no demeaning or harassing jokes, comments or discussions.

6. Don't serve alcohol - do we really need to inform our instructors of this? Would we really do that? I guess somebody did, or the rule wouldn't be there.
Zika Virus

The Occupational Safety and Health Administration (OSHA) and the National Institute for Occupational Safety and Health (NIOSH) are monitoring the Zika virus outbreak as it spreads through Central and South America, Mexico, and parts of the Caribbean, including U.S. territories. This interim guidance provides employers and workers with information and guidance on preventing occupational exposure to the Zika virus. The guidance may be updated as additional information becomes available. Please check here.

OSHA’s Hazard Identification Training Tool

This training tool is an interactive, online, game-based training tool for small business owners, workers and others interested in learning the core concepts of hazard identification. After using this tool, users will better understand the process to identify hazards in their own workplace.

This tool is intended to:

(1) Teach small business owners and their workers the process for finding hazards in their workplace,

(2) Raise awareness on the types of information and resources about workplace hazards available on OSHA’s website.
Pamphlet offers safety guidance on the deadly combination of tree care work and electricity

Contact with electricity is one of the leading causes of death for tree care workers. A new OSHA pamphlet intended for small business owners and front-line supervisors offers measures to ensure that workers know and are prepared for the risks of tree-trimming operations near sources of electricity. These include training workers about potential hazards, making sure workers maintain a distance of at least 10 feet from overhead power lines, and providing proper gloves and shoes for hazards present where tree work is being performed. The pamphlet is also available in Spanish.

Check Out Safety Trainer editor Harold Gribow's Courses

osha.ucsd.edu/newsletter  oshatraining@ucsd.edu
Your Trainer Resources

Who We Are

The UC San Diego OSHA Training Institute Education Center is part of UC San Diego Extension which has served as a premier source of lifelong learning for adults seeking professional and personal growth for nearly five decades. Currently, Extension educates over 22,000 professionals annually in more than 4,600 courses and over 80 certificate programs including the multi-track Professional Certificate in Occupational Safety and Health.

The UC San Diego OTIEC has consistently provided quality, innovative and cutting edge occupational safety and health construction and general industry standards based education and training since 1992 when it was chosen as one of the original four OSHA Training Institute Centers. In addition to the U.S. Department of Labor OTIEC courses, Extension has a long history of providing courses in safety and health management and training, hazardous waste management and emergency preparedness.

Below is a collection of tools we think you will find very useful. Each issue will include selected resources to help you, our Trainers.

1. OSHA Field Operations Manual, CPL 02-00-160 - Provides OSHA offices, State Plan programs and federal agencies with policy and procedures concerning the enforcement of occupational safety and health standards. It also ensures occupational safety and health standards are enforced with uniformity.

2. NIOSH Engineering Control Database - The NIOSH Engineering Control database serves as a central repository of current NIOSH information on engineering control technology.

3. Pipeline Association for Public Awareness - Promotes open communication and cooperation with local organizations to enhance public safety, improve emergency preparedness, protect the environment and prevent damage to property and facilities.


5. CPWR - dedicated to reducing occupational injuries, illnesses and fatalities in the construction industry through research, training, and service programs including ELCOSH. There are many presentations and videos.

Looking for a full list? Please click here for PDF with all the current resources listed.